

COUNTRY CLUB OWNERS ASSOCIATION
BOARD MEETING MINUTES
August 20, 2020
ZOOM Video Conference

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:10 pm via ZOOM Video Conference by Mark Miller. Mark Miller noted a quorum of Board Members. Present included Mark Miller, Craig Rowles, Don Skadburg, Rhonda Ward, Dan Thaden, and Rick Parrino. Bill Knapp was absent. Dale & Lisa Logsdon of HOA Management Solutions also attended.

A motion to approve the July 16, 2020 Board Meeting Minutes was made, seconded and unanimously approved.

COMMITTEE REPORTS:

Grounds Update (Mark Miller)

Gabion Stone: The gabion stone project is in the fifth day of production. Jeff Thiel's crew consists of eight employees. The Bay Hill shoreline has taken nine truckloads of stone. The estimated total for the project is \$22,000.00.

Trees: The storm damage to the trees on 142nd and Hickman was cleaned up by Jeff Thiel. He also trimmed back the remaining tree line in this area. There should be no need for trimming this area for another 2-3 years.

Boat Ramp: The City has dug up an area several times to repair a broken valve stem. The area will require sod or seed in September. Jeff Thiel has been asked to do the work.

Fountain: The water control valve is working perfectly. The fountain has had a good season with little maintenance required.

Irrigation: Irrigation needs reset because of storm. Latitude 41 was contacted to reset.

Entrance Flowers & Plants: The flowers look great this year with new vendor, New Age Landscaping. Some plants on Hickman will need replaced.

Backlighting: Lighting Bug will begin installing LED lights this month.

Finance (Don Skadburg)

Financial Reports: Don presented the monthly and year to date financial position by summarizing the balance sheet, income statement and accounts receivable. The association is 14,000 under budget. Expenses were a bit higher for mowing, landscaping, security, water, legal and wildlife control. The Association is under budget with fertilizer, fountain maintenance, irrigation, sidewalk replacement and snow removal. The accounts receivables are in good condition with two owners with outstanding balances. A vote to approve the financials as submitted was unanimous.

Lake, Dam and Wildlife (Dan Thaden)

The metal sheeting is still on the list for repair. The Board asked Lisa to contact Dave Ingle about providing a dredging estimate. Midwest Dredging is in the process of contacting the city and the Army Corps of Engineers to determine the best way to dredge and use silt bags or a silt basin. Mark Miller will contact Superior Seawalls to obtain another estimate for dredging. It's best to do the work in November and winter months to prevent extensive damage to grounds.

Security/Insurance (Rick Parrino)

No Report.

Compliance & Covenants (Mark Miller)

Architectural Reviews for roof replacement, fences, and walls were approved this month. Bill Knapp has been on top of review and approval of the incoming reviews.

Communications and Contracts (Rhonda Ward)

No Report

Following a motion, second and a unanimous vote, the meeting was adjourned 8:00 pm. The next scheduled meeting is the Annual Meeting at 7:00 pm on Thursday, September 17, 2020 at the West Des Moines Hampton Inn.