

COUNTRY CLUB OWNERS ASSOCIATION
BOARD MEETING MINUTES
June 27, 2019 7:00 PM
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:00 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller noted a quorum of Board Members. Present included Mark Miller, Dan Thaden, Don Skadburg, Kim Robinson, and Rhonda Ward. Craig Rowles and Bill Knapp III were not in attendance.

A motion to approve the May 16, 2019 Board Meeting Minutes were seconded and unanimously approved

Security/Insurance (Kim Robinson)

Kim Robinson requested to report first since he had to leave early. Kim stated there was nothing to report for security and insurance, and submitted his resignation as Director of Security and Insurance, effective immediately. The Board thanked Kim for his service.

A motion to affirm Bill Knapp as Director of Compliance & Covenants was made, seconded, and unanimously approved. A motion to replace the Director of Security and Insurance position with Rick Parrino was made, seconded and unanimously approved. Both positions will continue until August, per the By-Laws, at which time will be subject to the regular CCOA election process in August.

COMMITTEE REPORTS:

Grounds Update (Mark Miller)

Fountain: the fountain restoration has been completed. The water is currently dirty from the restoration process and will need to be flushed. Clear Water Pools will come out and flush the system out. Several people, CCOA residents and non-resident alike, have commented that the new finish looks beautiful.

Landscaping: in connection with the fountain work, some plants have been removed and may not be replaced. With the new French grey finish, the fountain looks great as is with no plants blocking it!

Sod/Seed: More sod has been placed around various areas around the neighborhood, and weeds have been treated.

Compliance & Covenants (Mark Miller)

Lot Maintenance: CCOA lawyer has sent a letter to a Country Club residence regarding covenant breaches and required maintenance/upkeep. Rick and Mark discussed working with Bill on a possible rules resolution regarding siding options to insure quality standards.

Neighborhood Library: A resident has requested to install a “neighborhood library box” in front of their house. The covenants are not clear about this type of structure and will discuss further.

Communications and Contracts (Rhonda Ward)

Rhonda would like to consider creating a resident-managed on-line directory through the website, and will look into associated options and costs.

Lake, Dam and Wildlife (Dan Thaden)

Shoreline Maintenance: The gabion rock around the lake is original and is beginning to erode and wash away. Dan suggests we start adding rock around the most needed areas first and allocate reasonable funds annually until the shoreline has been refurbished. A motion was made, seconded and unanimously approved to set aside annual funding for ongoing gabion rock replacement and maintenance until job is completed.

University Inlet: Dan talked about the problems at the university inlet that need to be addressed sooner than later because of the erosion issues. Dave the Dozer (field expert who made a formal presentation to the board in May) provided a proposal to fix the entrance. The Board will consider approving this expenditure at the July board meeting after obtaining a more specific scope of work.

142nd Street Damage: Dan, Lisa and Mark will be meeting with the City of Clive engineer to discuss the drainage problems running along 142nd street. .

Finance (Don Skadburg)

Don presented the monthly and year to date financial position by touching on the balance sheet, income statement and accounts receivable. The financial position remains strong. A vote to approve the financials as submitted was unanimous.

Additional Comments (Mark Miller):

The Board members all agreed that HOA Management has provided exceptional service. A motion was made, seconded and unanimously approved to increase the HOA Management fee.

Following a motion, second and a unanimous vote, the meeting was adjourned **8:30** pm. The next scheduled meeting is at 7:00pm on Thursday, July 19th at the Hampton Inn.