

COUNTRY CLUB OWNERS ASSOCIATION  
BOARD MEETING MINUTES  
May 19, 2022  
Zoom Teleconference

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:00 pm via Zoom by President Mark Miller. Mark Miller noted a quorum of Board Members. Present included Craig Rowles, Rhonda Ward, Mark Miller, Rick Parrino, Paul Drey. Don Skadburg and Dan Thaden were absent.

Craig Rowles motioned to approve the October 21, 2021, board meeting minutes. The motion was seconded by Rhonda Ward. All approved. Motion passed.

1) Meeting Guest – Rick Roe, City of Clive Fire Chief (Discussion of DNR EAP)

The DNR has prepared an Emergency Action Plan (EAP) for Country Club. The EAP is a plan to enact if the dam ever failed. The city would like to send an updated plan to the board and is asking the Board to adopt the updated version. The DNR has put together a good template, but Rick's changes will include working with the City of Clive Fire Department in case of dam failure or high water flooding. Rick Roe has added a direct cell phone number in case of dam failure and cleaned up the action items in one area of the plan.

If there were ever an incident with the dam, the city would work together with the association. If water were release downstream the city will handle the public notifications. The city will tailor the plan to existing flood plans throughout the city. They would be responsible for closures of trails in case of a dam failure or high-water event. Rick Roe encouraged the board to adopt the updated EAP provided by the city. Rick will send the updated EAP and evacuation plan to the board for their review and adoption at their June meeting.

Q: Will the DNR endorse the updated plan?

A: Rick Roe has visited with the DNR's engineer. They ask that if any fine tuning is done, that they receive a copy. He did not change anything in notification to DNR, just added coordination on a local basis.

Q: Is there further dam or water level inspecting needed?

A: DNR has been inspecting every two years. If they find an issue they would share with the association and they pass it back to the association to hire an engineer to investigate any issues.

Q: Any emergencies with dam in the past?

A: The lake was full in 2015 to the point they questioned whether it would spill over. Just that one high water event to date.

Q: Is there any time sensitivity or can they wait to adopt at the next board meeting?

A: Rick Roe is fine with waiting until the next meeting for the board to adopt.

Q: Are you expecting the board to observe and report? Do we have to assign responsibility and back up in the process?

A: The general expectation is that someone from the board does a visual inspection of the dam and contact the DNR.

Q: In a flood type situation can they email someone?

A: Rick's contact information would be the City's contact or a Public Works employee. They would have a command center in the event of flooding. The city would want someone from the association to partner with them on it.

Q: Is this a new requirement?

A: New State laws are requiring private lakes have an Emergency Action Plan and the plan will need to be reviewed every year with the City and DNR.

## **COMMITTEE REPORTS**

### **Grounds Update (Mark Miller)**

Fountain - John Godron with Mid Iowa Fountain will be maintaining the fountain. He is very knowledgeable about fountains. He will clean once a week and twice a week in the fall.

Lawn & Irrigation - Sprinkler system is on and running. Mowing crew has started mowing. Jake of Latitude 41 is mowing but grass is growing fast. University exit has a bunch of flags for locates due to Metronet fiber optic installation. Owners should be certain to check Metronet pedestal lids before mowing your lawns to be certain they aren't loose to prevent damage to the lids and mowers.

Flowers - Flowers will be planted next week. New Age Landscaping will be planting the flowers again this year.

### **Covenants (Paul Drey)**

One owner has installed solar panels in compliance with the new solar panel resolution. The installation is reported to look good.

### **Communications (Rhonda Ward)**

NCMIC has not contacted Rhonda Ward regarding the NCMIC run this summer. Rhonda will reach out to NCMIC to get the date for posting to the website.

### **Finance (Mark Miller)**

The association is financially healthy - year to date tracking at a positive cashflow to budget. The association has \$6,600 in unpaid dues. Management will post invoices on doors as a final step before engaging a collection agency.

### **Lake, Dam and Wildlife (Mark Miller)**

A lot of weeds around the pond perimeter, need Aquaclear Lake Management to spray the weeds. Superior Dredging is finishing a job and are delayed due to the weather. CCOA is their next scheduled job and dredging is scheduled to begin in June or July. The association had a single complaint about the noise created by the pyrotechnic guns that fire bird bangers and screamers. Clive Lake is not a "geese friendly" host due to the serious damage they cause to lake lot property, sidewalk droppings – not to mention keeping people from sleeping. Most people have appreciated the control that CCOA has continued to implement. Other alternatives to improve geese control will be researched.

### **Compliance (Rick Parrino)**

Cars speeding through the neighborhood. Can we get the city speed limit flashing signs installed off Lakeview & Country Club Blvd. Lisa will contact the police department and request placement of the speed limit signs. Architectural applications and reviews have been going well.

### **Adjournment**

Rhonda motioned to adjourn. Motion seconded by Paul Drey. Motion passed and meeting was adjourned meeting 8:00 p.m.

The next scheduled meeting will be Thursday, June 16, 2022 - 7:00 p.m. on Zoom. If owners would like to attend or be added to the agenda, please contact Lisa Logsdon at 515-446-2240 Ext. 402 or email [lisa.hoamanagement@outlook.com](mailto:lisa.hoamanagement@outlook.com).