

COUNTRY CLUB OWNERS ASSOCIATION

BOARD MEETING

May 24, 2018 7:00 PM

Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was convened at 7:00 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller welcomed the guests and noted a quorum of Board Members. Present including President Mark Miller, Rhonda Ward, Don Skadburg, Dan Thaden, property manager Jasmine Bustillos and Sue Clark. Kim Robinson, John Heslinga, were not in attendance.

MINUTES:

A motion to approve the March 22, 2018 Board meeting minutes was made, seconded and unanimously approved.

COMMITTEE REPORTS:

Grounds Update (Mark Miller).

- The circulation pump is not working on one of the fountains, but a technician will be out to access the problem next week. The fountain main pump is still working fine.
- The brick walls are due to have an annual inspection to ensure we address any issues right away.
- Earl May is working with us to establish a landscape plan around the 3 benches in the common areas.
- Wright Outdoor has planted ground flowers at the common entrances.
- Irrigation is working everywhere except Lake Pointe due to a leak in the pump pit, which is being addressed.
- True Green is doing chemical treatments and Latitude 41 is doing mowing around the common areas.

Compliance & Covenants (Mark Miller for John Heslinga)

- Currently working on a new architectural review form that will be more user friendly for the members.

Communications and Contracts (Rhonda Ward)

- The Welcome Committee visited 3 new owners last week.

Finance (Don Skadburg)

Financials through April 30, 2018 were reviewed. April expenses came in under budget and cash reserves are strong. Total receivables equal \$2,114.49. Another certified letter will be sent out in an attempt to collect the outstanding dues. The overall budget for the year is on target.

Lake, Dam and Wildlife (Mark Miller for Dan Thaden)

- 9 new trees were planted, however 1 is not going to make it. Dan will be in contact with the landscaper.

Security/Insurance (Mark Miller for Kim Robinson)

Nothing to report

Following a motion, second and a unanimous vote, the meeting was adjourned at 7:50 pm. The next meeting is scheduled for 7:00 PM June 28th 2018 at the Hampton Inn.

Respectfully submitted:

Jasmine Bustillos, CCOA Recording Secretary