

COUNTRY CLUB OWNERS ASSOCIATION
BOARD MEETING
July 26th, 2018 7:00 PM
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was convened at 7:14 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller welcomed the guests and noted a quorum of Board Members. Present including President Mark Miller, Dan Thaden, Craig Rowles, John Heslinga, property manager Jasmine Bustillos, Sue Clark, and Liz Kennedy. Homeowner Barbie Miller was also in attendance. Kim Robinson, Rhonda Ward and Don Skadburg were not in attendance.

MINUTES:

A motion to approve the June 28, 2018 Board meeting minutes was made, seconded and unanimously approved.

COMMITTEE REPORTS:

Presidents Opening Remarks

- Mark Miller, on behalf of the board and community members, recapped the many contributions that Sue Clark was instrumental in providing for the board during her 4 years of management and supervision. Thank You Sue!!

Grounds Update (Mark Miller).

- Replacement sod is looking good. Jeff Thiel has been watering and ensuring it looks good.
- The Vinka has been trimmed and edging has been done at the main entrances.
- Barbie will be meeting with Chad Wardlow to check on moving lights at front entrances due to maturing landscaping.
- Shoreline is cleaned up, there is one tree branch down reported by Dan, Jasmine will contact Jeff Thiel
- The inlet and outlet areas have been sprayed for weeds by Latitude 41
- Jason from Aquaclear will be going out this week to do maintenance spraying around the Shoreline
- The Flowers at the entrance are looking good, irrigation is working and is set with separate timers.
- Barbie met with Wright Outdoor to discuss replacing bushes at the benches around the lake and adding landscaping at entrances. Working on getting a quote - work would be done in the fall if approved by Board.
- The bid from Latitude 41 came in for some work that needs to be completed in Fall 2018 or Spring of 2019. Barbie and/or Jasmine will work with Latitude 41 to get some additional clarification on the current bid for board discussion.
- A bid by Latitude 41 was approved to have a pea trap installed.
- The Sink Hole at 142nd street is a top priority as it is a safety issue. Jasmine will work with Jeff Thiel on a solution
- The Gabion rock around the lake will need to be addressed, going to work with Jeff Thiel on getting a bid

Compliance & Covenants (John Heslinga)

- Covenants and Compliance procedures were discussed in length with the Board.

Contracts and Communications (Mark Miller for Rhonda Ward)

- Nothing to report

Finance (Mark Miller for Don Skadburg)

- Financials through June 30th, 2018 were reviewed. For June, we were \$2,500 over budget due to the timing of certain invoices. Year to date, the budget has a positive (good) variance of \$22,000.

Lake, Dam and Wildlife (Dan Thaden)

- There is still some rerod out by the boat ramp as well as a bike lock that is on a bench, motion to purchase a bolt cutter to remove these two items by Dan Thaden and 2nd by John Heslinga. Jasmine will coordinate all of this with Jeff Thiel.

Security/Insurance (Mark Miller for Kim Robinson)

- Nothing to report

Following a motion, second and a unanimous vote, the meeting was adjourned at 8:19 pm. The Annual Meeting is scheduled for 6.30 PM August 23rd, 2018 at the Hampton Inn.

Respectfully submitted:Jasmine Bustillos