

COUNTRY CLUB OWNERS ASSOCIATION  
BOARD MEETING  
September 27<sup>th</sup>, 2018 7:00 PM  
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was convened at 7:10 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller noted a quorum of Board Members. Present including President Mark Miller, Dan Thaden, Craig Rowles, John Heslinga and Don Skadburg. Kim Robinson and Rhonda Ward were not in attendance.

**COMMITTEE REPORTS:**

**Grounds Update (Mark Miller).**

- The flowers at the front entrance were removed and new mulch was put down for the winter.
- Common Ground sprinklers (both sod and flowers) will be shut down this next week.
- Fountain shut down is set for Mid-November, but the weather may dictate sooner.
- Jeff Thiel has added red rock at all the entrances where fabric was showing through
- Latitude 41 will be aerating the irrigated common grounds in October.
- Wright Solutions have submitted a proposal for needed landscaping. This will be reviewed by the board members and comments circulated prior to the October Meeting. A decision needs to be made in order to get the work done in May.
- The pea trap drainage system installed by Latitude 41 is working well.

**Compliance & Covenants (John Heslinga)**

- No Report

**Communications and Contracts (Rhonda Ward)**

- No Report

**Finance (Don Skadburg)**

- Financials for July and August have not been completed. We hope to have these two months and September ready for the October Meeting. This delay is due to changing of Management Companies (see detail below)

**Lake, Dam and Wildlife (Dan Thaden)**

- Shoreline rock issues exist behind the home at Country Club Blvd and University. This is not an easy fix and might require large boulders and/or a partial regrade of the shoreline. Contractor evaluation and quotes will be requested
- The 142<sup>nd</sup> street inlet steel sheeting seems to be shifting and possibly not holding the soil like it was designed. Contractor evaluation and quotes will be requested.

**Security/Insurance (Kim Robinson)**

- Nothing to report

**Closed Session**

A motion was made to meet in a Closed Session to discuss Management Company issues that persists since the change over from Sue Clark Real Estate Services to Sentry Management. The motion was seconded and voted unanimously in favor. After discussion in Closed Session, a motion was made to adjourn and return to the regular meeting.

**Regular Meeting Resumed at 7.50 pm.**

The board unanimously (5 members present and two written confirmations from Rhonda and Kim) voted to terminate the existing Management Contract with Sentry Management. Following that motion and affirmative vote, the board unanimously (5 members present and two written confirmations from Rhonda and Kim) voted to execute a Management Contract with HOA Management Solutions, LLC from Clive, Iowa.

Following a motion, second and a unanimous vote, the meeting was adjourned at 8:10 pm. The next meeting is expected to take place at the Hampton Inn at 7.00 pm October 18, 2018