

COUNTRY CLUB OWNERS ASSOCIATION
BOARD MEETING MINUTES
September 17, 2020 7:30 PM
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:30 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller noted a quorum of Board Members. Present included Mark Miller, Don Skadburg, Rick Parrino, Craig Rowles and Rhonda Ward. Dan Thaden and Bill Knapp were absent.

A motion to approve the 8-20-20 Board Meeting Minutes were seconded and unanimously approved

COMMITTEE REPORTS:

Grounds Update (Mark Miller)

Thanks: Mark started with thanking the Board and the great team. He also thanked HOA Management Solutions for their great job this year.

LED Lighting: The new LED sign backlighting looks great and is very sharp. The new lights will be expensed to the Capital Projects Fund.

Gabion Stone: The new gabion stone installed on the Bay Hill Shoreline is a major improvement. The cost to install the gabion stone is 18.00/ running foot to replace.

Mowing: Mowing in non-irrigated areas have been reduced to every other week at this point.

Bushes: A few dead bushes will need to be replaced at the entrances but will not be planted this year due to the bad planting season. The bushes will be replaced in 2021.

Flagpole Sleeves: The Board will pursue the flag program provided by the City. The sleeves and flags are initially installed by the fire department. The management company could maintain and store the flags. The flags would be displayed on patriotic holidays, Memorial Day, Labor Day, Veterans Day, 4th of July and 9/11.

Compliance & Covenants (Mark Miller)

Architectural Review: Applications for roofs, fences, and docks are continuing to be submitted. HOA Management Solutions is following up after projects are completed by performing inspections.

Resolutions: With recent interest from owners to install vinyl siding, libraries, solar panels and windmills the Board will begin discussion of possible resolutions adopting restrictions for these current trends that are not currently covered by the covenants. Surveying owners may be an option to collect opinions on restrictions for these things.

Communications and Contracts (Rhonda Ward)

No Report

Finance (Don Skadburg)

Don presented the monthly and year to date financial position. A summary of the financials was sent to the Board for their review before the meeting. The financial position remains strong. The Board has a good handle on the budget. The lake and dredging will be big expenses in 2021.

Mark Miller provided an overview of the 2021 Budget. Due to COVID-19 there will be no dues increase for 2021. The Board will revisit an increase next year. The last dues increase was two years ago. Craig Rowles motioned to approve the 2021 Budget as presented, Rhonda Ward seconded. Motion passed to approve the 2021 budget.

The Board thanked Mark Miller for his excellent work on the budget and continued support of the association.

Lake, Dam and Wildlife (Mark Miller)

Dredging: The Board has requested estimates and silt measurements of the lake. Dredging estimates should be fine-tuned by 2021.

Security/Insurance (Rick Parrino)

No Report

Don Skadburg motioned to adjourn. Rhonda Ward seconded. Motion passed to adjourn the meeting at 7:49 p.m. The next scheduled meeting is at 7:00 pm on Thursday, October 15th via Zoom Video Conference.