

COUNTRY CLUB OWNERS ASSOCIATION  
BOARD MEETING MINUTES  
August 15, 2019 7:23 PM  
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:23 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller noted a quorum of Board Members. Present included Mark Miller, Dan Thaden, Don Skadburg, Bill Knapp, Rick Parrino and Rhonda Ward. Craig Rowles was absent.

A motion to approve the 7-18-19 Board Meeting Minutes were seconded and unanimously approved

**COMMITTEE REPORTS:**

**Grounds Update (Mark Miller)**

Fountain: The fountain was soaped twice the week prior to the photo shoot for the Valley High School girls swim team. Desoaping liquid was added mid-afternoon and everything was cleared in time for the photo shoot. Iowa Electric confirmed the fountain pump is fine and the issue is the motor. Bearings are going bad, but they suggested we run until it fails, or season ends, whichever comes first. Hopefully we can get through the season and repair in the winter.

Street Repairs: Country Club Boulevard is in bad condition and the City has done a poor job addressing the numerous potholes. The City has been contacted repeatedly. Mark will contact the City again regarding the condition of the road but owners not happy with the condition of the roads should also contact the City.

**Compliance & Covenants (Bill Knapp)**

Lot Maintenance: Progress is being made on a CC Blvd home. The lawn was mowed. The siding has been replaced on the north and south sides of the home.

Architectural Review: Roof and landscaping plans were approved for a stone covered roof and landscaping with fountains.

Resolutions: The Board will begin discussions to adopt resolutions addressing home siding, solar panels and yard libraries.

**Communications and Contracts (Rhonda Ward)**

Website: Summer breeze summary and links are posted on the website. The Board is considering an interactive password protected on-line membership directory. This would be either in conjunction with or instead of a hard copy directory. A survey will be sent to residents to get feedback on directory usage.

**Finance (Don Skadburg)**

Don presented the monthly and year to date financial position by touching on the balance sheet, income statement and accounts receivable. The financial position remains strong. A vote to approve the financials as submitted was unanimous.

Don and Mark will begin working on the reserves and operating budgets for 2020.

### **Lake, Dam and Wildlife (Dan Thaden)**

University Inlet: Erosion issues repairs will begin the first or second week of September. A retaining wall on the east side of the inlet will be built using existing boulders.

Muskrats: Twelve muskrats were trapped at the small lake. The burrowing damage caused by these animals will be added to the next budget.

Gabion Stone: Gabion stone will be replaced and refreshed on the Bay Hill side of the lake this year and the plan is to phase the rest of the gabion stone replacement throughout the next three to four years.

### **Security/Insurance (Rick Parrino)**

Rick will be reviewing the insurance policy and schedule a meeting with Conley Security to go over current security controls for the association.

Following a motion, second and a unanimous vote, the meeting was adjourned 8:07 pm. The next scheduled meeting is at 7:00 pm on Thursday, September 19, 2019 at the Hampton Inn.