

COUNTRY CLUB OWNERS ASSOCIATION

BOARD MEETING MINUTES

June 18, 2020 – 7:06 PM

West Des Moines Hampton Inn

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:06 pm at the West Des Moines Hampton Inn by President, Mark Miller. Mark Miller noted a quorum of Board Members. Present included Mark Miller, Craig Rowles, Don Skadburg and Bill Knapp. Rhonda Ward, Dan Thaden and Rick Parrino were absent. Three homeowners from the Pinnacle Association and Dale & Lisa Logsdon of HOA Management Solutions also attended.

A motion to approve the 5-21-20 Board Meeting Minutes was made, seconded and unanimously approved.

**COMMITTEE REPORTS:**

**Grounds Update (Mark Miller)**

Fountain: Fountain is running well but may need valve adjustments to the height. HOA Management to check with Clear Water to adjust the valves.

Boat Ramp: The boat ramp looks good and it was noted traffic has lessened in the past month.

Gabion Stone: Two sections are scheduled for installation. Bay Hill area will be the first section.

**Finance (Don Skadburg)**

Financial Reports: Don presented the monthly and year to date financial position by summarizing the balance sheet, income statement and accounts receivable. The financial position remains strong. The accounts receivables are in good condition with seven owners with outstanding balances. Owners with remaining balances will be turned over to collections. A vote to approve the financials as submitted was unanimous.

**Lake, Dam and Wildlife (Mark Miller)**

The City has completed the excavating work and the work appears to have improved the water flow. The City repaired a broken valve at the dam. Midwest Dredging has been scheduled to measure the silt and provide pricing for needed dredging. The Board will require additional bids for dredging.

**Security/Insurance (Mark Miller)**

Traffic has lessened at the lake and boat ramp. The board believes the additional security added in May assisted in the improvement.

**Compliance & Covenants (Bill Knapp)**

The two homes of concern within Country Club have made improvement on needed repairs. One still under construction but making progress. The other has had the garage door replaced and items stored outside the house have been cleaned up. HOA Management has prepared a system of logging Architectural Reviews Applications and following up with regular inspections to be certain each project is compliant with the approved application. Bill Knapp will work on simplifying and updating roofing requirements, which will include shingle manufacturers, colors, and specifications.

**Communications and Contracts (Mark Miller)**

The City requested the association provide addresses of the petition signers, which HOA Management provided. The Board is expecting a response from the city in the next three to four weeks in regards to their position to install or not install a traffic signal. The Board feels they have done everything possible to keep the traffic light from being installed. There may be alternative traffic control measures offered by the City.

Following a motion, second and a unanimous vote, the meeting was adjourned 7:32 pm. The next scheduled meeting is at 7:00 pm on Thursday, July 16th at the Hampton Inn.