

COUNTRY CLUB OWNERS ASSOCIATION
BOARD MEETING
October 18, 2018 7:00 PM
Hampton Inn – West Des Moines

The Country Club Owners Association (CCOA) Board of Directors Meeting was called to order at 7:02 pm at the West Des Moines Hampton Inn by President Mark Miller. Mark Miller noted a quorum of Board Members. Present including President Mark Miller, Dan Thaden, Don Skadburg, Kim Robinson and Rhonda Ward. John Heslinga and Craig Rowles were not in attendance.

Mark Miller introduced Lisa & Dale Logsdon of HOA Management Solutions as the new association manager.

A motion to approve the September 27, 2018 Board Meeting Minutes was made, seconded and minutes were approved as recorded.

COMMITTEE REPORTS:

Grounds Update (Mark & Barb Miller)

- A fire hydrant at the Lake Pointe & University appeared to be hit by a vehicle and taken. A new fire hydrant was installed by the City of Clive on October 16th. The flowers at the front entrance were removed and new mulch was put down for the winter.
- Wright trimmed the landscaping and Jeff Thiel completed the remaining trimming and clean up.
- Lisa will schedule shut down and winterization of the fountain for November 15th with Clear Water.
- Irrigation was winterized the week of October 8th by Latitude 41.
- Barb Miller provided detail of the Wright Solutions landscaping upgrade proposal. The new landscaping will include Karl Foerster ornamental grasses and Green Velvet Boxwood shrubs at the Hickman & Lake Pointe entrance. Green Mountain Boxwood and Golden Barberry shrubs will be added to the University/Fountain entrance. Zagreb Coreopsis and Zinnias will be added to the first island of the University entrance.
- Motion was made to accept the landscaping plan as presented, seconded and approved to schedule landscaping improvements for May 2019.
- Two of the newly planted trees were replaced at the University entrance by Timberpine Nursery.
- Holiday lights will be installed on November 15th. Barb Miller will arrange installation.

Compliance & Covenants (John Heslinga)

- No Report

Communications and Contracts (Rhonda Ward)

- Website has been updated with new management information and new photos.

Finance (Mark Miller)

- 2019 budget overview and cash position was presented. A Board member requested an extension to accumulate numbers for the maintenance budget for the small lake and postponing approval of the budget until these numbers could be compiled. A motion was made, seconded and the budget was

approved as presented with no change by four Board members present, and two by an absentee vote via email. There will be no increase to the dues for 2019.

The Board member requesting the extension was asked to compile numbers for additional work needed at the small lake. The new manager, Lisa Logsdon will be working with the Board to review the needs of the small lake and compile the needed numbers for the Board to consider for 2019.

Lake, Dam and Wildlife (Dan Thaden)

- Three areas of the lakes need review and bids collected. The Board will work with Lisa to review these needs and work with Lisa to put numbers together to include in the budget.

Security/Insurance (Kim Robinson)

- Nothing to report

Following a motion, second and a unanimous vote, the meeting was adjourned at 7:50 pm. The next meeting is expected to take place at the Hampton Inn at 7:00 pm April 18, 2019.