

**COUNTRY CLUB OWNERS ASSOCIATION**  
**August 23, 2018 7:00 PM Regular Meeting**  
**This Meeting followed the Annual Meeting**  
**Hampton Inn**  
**7060 Lake Drive, West Des Moines, Iowa**

The Country Club Owners Association (CCOA) Board of Directors Meeting was convened at 7:00 pm at the West Des Moines Hampton Inn by President Mark Miller. President Miller welcomed the guests and noted a quorum of Board Members. Present including Mark Miller were Rhonda Ward, Dan Thaden, Craig Rowles, John Heslinga, Kim Robinson and Don Skadburg. Jasmine Bustillos and Liz Kennedy represented Sentry Management.

A motion to approve the July 26, 2018 meeting minutes was made, seconded and unanimously approved.

**Election of Officers:** The directors elected the following individuals to serve in 2018-2019 as the officers of the Country Club Owners Association's Board of Directors:

John Heslinga     Director - Covenants/Compliance  
Kim Robinson     Director – Security/Insurance

The following directors will serve as Committee Chairs 2018 – 2019 as follows:

Mark Miller	Grounds
Don Skadburg	Finance
Rhonda Ward	Contracts/Communications
Dan Thaden	Lake/Wildlife/Dam
John Heslinga	Covenants/Compliance
Kim Robinson	Security/Insurance
Craig Rowles	Secretary

**Grounds and Maintenance:**

- Drainage system east side of brick main entrance is completed. The work looks good with very little disruption. The mowing issues and pooling of water should now be corrected
- Shoreline east side of lake common area from Lakeshore to boat ramp and additional common ground is completed. 4 truckloads (80 ton) were distributed. This will be a multi-year fix. Cost is very expensive – mostly labor intensive. 2500.00 material/300.00 rental/2900.00 labor = 5700.00
- Fountain solenoid valve being checked at fountain
- Tru-Green re-sprayed entire grounds at N/C
- Lighting at bollard #1 needs new transformer 220.00
- Rebar removed from boat ramp

Barbie update with Dennis Wilson from Wright Tree Service regarding several routine tasks or items we should consider moving forward with.

- Landscape Trimming in September
- Landscape plan for the bench seating areas
- Adding nominal Landscape at all three entrance
- Replacing dead landscaping at the entrances and boulevards

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**CCOA Board Meeting Minutes**

**August 23, 2018**

Compliance and Covenants – John Heslinga

- No Report

Communications and Contracts – Rhonda Ward

- No Report

Security and Insurance

- No Report

Finance

- No Report – Financials are not available due to the transition of Management Companies

New Business

2018 Budget: President Miller will present a preliminary budget for the calendar year 2019 at the September 27th meeting. Mark thanked the Board for their hard work this past year. Appreciating the hours of volunteer time they have shared. Following a motion, second and a unanimous vote, the meeting was adjourned at 8.00 pm.

The next meeting is scheduled for 7:00 pm, September 27, 2018 at the Hampton Inn, West Des Moines Iowa.